

# Fairway Two Home Owners Association

## Property Owner's General Proxy Form

If you are unable to attend a meeting of the Fairway Two Home Owners Association, you must complete and return the Proxy below by filling in the form boxes. Sign where required, and then drop off or mail it to the Association Secretary (7435 Fairway Two Ave, #19) so that a quorum will be represented at the meeting. **YOU MAY EITHER GRANT A GENERAL PROXY OR A PROXY SOLELY FOR THE PURPOSE OF BEING COUNTED FOR A QUORUM.** It is most important that you either personally attend the meeting or return this proxy so that the Association can function to conduct business.

### PROXY

I, \_\_\_\_\_, the owner of the property located at \_\_\_\_\_, hereby grant this Proxy for purposes as described in the Covenants, Conditions, and Restrictions (CC&Rs) of the Fairway Two Homeowner Association, Inc. This Proxy carries with it the intent of the undersigned to be represented at the meeting of members specified herein by the individual specified to whom this Proxy is issued.

**THEREFORE**, being of sound mind and body, I, the undersigned, do hereby issue the aforementioned Proxy to: \_\_\_\_\_, at the meeting of the Fairway Two Homeowners Association at a date, time, and place to be held per official Meeting Notice or as otherwise stated, noted, or published elsewhere by the Board of Directors, or any continuation meeting thereof, pursuant to the governing documents of the Association and in accordance with California Statutes.

**Choose one:**

This Proxy is to be used to represent me for purposes of a quorum only.

**Initial here:** \_\_\_\_\_

**OR**

This is a General Proxy to establish a quorum *and* the individual named herein may vote on my behalf on any and all issues brought before the meeting.

**Initial here:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Your Proxy may be placed in the name of any member of the Board of Directors or a neighbor or tenant you know who will personally attend the meeting. Proxies must be submitted to the Secretary of the Board of Directors prior to the convening of the meeting.